



Executive Committee

Chairperson:

Principal

Members:

Director of Studies

Registrar

Quality Assurance Manager

Programmes Manager

Administration Manager

External Members

External Quality Assurance Member

Course Leaders

Frequency of Meeting:

Annually



MANCHESTER
Universal Academy

Executive Committee

Purpose

The executive committee is responsible for defining the policies, strategies and academic affairs of the academy. The committee is comprised of the academy directors, senior management and academic staff.

Terms of Reference

1. To consider and decide major management and planning issues and any other matters which may affect the Academy as a whole.
2. To ensure that the appropriate courses of action to implement such decisions are agreed and carried through.
3. To create Academy wide awareness of major initiatives which impact on the operations, relationships, image or funding of the Academy as a whole.
4. To ensure that major strategic and operational decisions are communicated to all staff.
5. To receive monthly reports on the operation of the Academy administration.
6. To be held on an annual basis